

Vendor Rules and Contract 49th Annual San Diego Miniatures Show & Sale
University of San Diego – Hahn University Center, 5998 Alcalá Park, San Diego, CA 92110
February 3 & 4, 2024

Vendor Rules

The fully completed and signed contract and a check or PayPal for either the full amount or \$100 per table deposit is required by May 30 to apply for a table. Receipt of your signed contract and deposit/payment is not a guarantee of vendor space. **You will receive confirmation of your reservation by June 30, 2023.** If a table is not available, your payment will be refunded in full.

If you would like to pay with your PayPal account our email is: sd.minishow@gmail.com. (*Please select Friends & Family so that any applicable fees are paid by you.*)

The full \$200 fee for each 6' table and two chairs is due by September 30, 2023.

Table locations will be assigned; no changes or subletting is permitted. San Diego Miniature Crafters reserve the right to make changes, if necessary.

No more than two persons may work behind any one table. No shared tables.

Sales are restricted to miniature items in 1:12 scale or smaller, including dolls, or the tools for miniature making.

The show schedule:

Saturday, February 3	Vendor set-up	7:00 am-9:30 am
	Open to Public	10:00 am-5:00 pm
Sunday, February 4	Vendors only in hall	10:00am-11:00 am
	Open to Public	11:00 am-4:00 pm
	Vendor Take-Down	4:00 pm-5:00 pm

Vendors must be out of the facility on time or the charge of \$250 may be passed on to them.

Vendors will be responsible for their property during set-up, sales hours and take-down. If desired, please provide a cover for your merchandise during non-sale hours.

The ballroom will be secured during nonbusiness hours. Neither San Diego Miniature Crafters nor the manager or owner of the USD shall be responsible for personal injury, loss of goods or merchandise or any action which may occur for the duration of the show.

Black tablecloths will be provided.

No raffles, drawings or silent auctions of any type are allowed at vendor/sales tables.

Vendors must have a current California Sales Tax License. Vendor is solely responsible for any tax liabilities as required by law. Information for a Temporary Seller's Permit can be found at www.cdtfa.ca.gov.

Cancellation Policy:

- Cancellation must be in writing.
- A refund of fees paid, less \$100 per table, will be given if cancellation is received by November 15, 2023.
- After November 15, a refund of fees paid, less deposit, will be made only if a replacement vendor is found. This vendor contract is nontransferable.

Please retain a copy of "Vendor Rules" and "Vendor Contract" for your records.

Any flyers/brochures that advertise shops, shows, etc. must be placed on the literature table and only with the approval of San Diego Miniature Crafters. Distribution of literature in the aisles is prohibited.

Contact Information: sd.minishow@gmail.com

Please keep this for your information.

Business Name: _____

Vendor's Name: _____

Full Mailing Address: _____

Phone Number: _____

Email (all show updates will be sent to this email) _____

Social Media Information: _____

Names for badges: (Only 2 name tags will be issued to each vendor unless an exception is granted.)

1 _____ 2 _____

Enclosed is my check number _____ in the amount of \$ _____ for _____ tables (Max. 2 tables).

____ I have paid in full by PayPal ____ I have paid a \$100 per table deposit by PayPal

Make checks payable to: "San Diego Miniature Crafters" and mail to: SDMC, C/O S. Clement, 6637 Golfcrest Drive, San Diego, CA 92119 Attn: Show

Please complete this section: *It will ensure that you, the vendor, have a successful weekend and will be used in show marketing materials.*

Check those that apply: ____ One Inch ____ Half ____ Quarter Inch ____ Smaller
____ Vintage ____ Handcrafted by you ____ Handcrafted by other artisans ____ Commercially made

Describe what you will be selling and attach links to your websites or social media as we will use your photos in our marketing materials.

I would like information on teaching a "Make & Take" workshop at San Diego Miniature Show? ____ Yes

UNTIL WE HAVE A FULLY COMPLETED CONTRACT AND PAYMENT, WE CANNOT CONFIRM YOUR RESERVATION AT OUR SHOW.

Indemnification and Hold Harmless

Vendors and associates expressly release and hold harmless the show and sale sponsors, show facility management and all affiliated persons from any and all liability for damage, injury or loss to any persons or goods from any cause whatsoever and further agree to indemnify and defend San Diego Miniature Crafters and all affiliated persons, employees or agents against any and all claims of damage, injury or loss arising out of, or in connection with the use of space or grounds in this sale or the display and/or sale of merchandise.

Acknowledgment and Acceptance: Vendor has read and accepted the terms of "Vendor Rules" and this contract:

Name: _____ Date _____