

**Vendor Rules and Contract 48<sup>th</sup> Annual San Diego Miniatures Show & Sale**  
**University of San Diego – Hahn Center, 5998 Alcalá Park, San Diego, CA 92110**  
**February 4 & 5, 2023**

**Vendor Rules**

**The fee for each 6' table and two chairs is \$180 reservation paid by September 30, 2022. Maximum of two tables per vendor, unless space allows. (Indicate on the contract below if you are interested in a third table.)**

**Reservations received from October 1, 2022 will be \$200.**

Table locations will be assigned; no changes or subletting is permitted. San Diego Miniature Crafters reserve the right to make changes, if necessary.

The fully completed and signed contract and a check or PayPal for either the full amount or \$80 per table deposit is required by September 30, 2022 to secure your \$180 table rate. Receipt of your signed contract and deposit/payment is not a guarantee of vendor space. **You will receive confirmation of your reservation.** Final payment must be received by November 15, 2022. If you would like to pay with your PayPal account our email is: [sd.minishow@gmail.com](mailto:sd.minishow@gmail.com). (Please select Friends & Family so that any applicable fees are paid by you.)

No more than two persons may work behind any one table. No shared tables.

The show schedule:

Saturday, February 4	Vendor set-up	7:00 am-9:30 am
	Open to Public	10:00 am-5:00 pm
Sunday, February 5	Vendors only in hall	10:00am-11:00 am
	Open to Public	11:00 am-4:00 pm
	Vendor Take-Down	4:00 pm-6:00 pm

*Vendors must be out of the facility by 6pm or the charge of \$200 will be passed on to them.*

Vendors will be responsible for their property during set-up, sales hours and take-down. If desired, please provide a cover for your merchandise during non-sale hours.

The ballroom will be secured during nonbusiness hours. Neither San Diego Miniature Crafters nor the manager or owner of the Handlery shall be responsible for personal injury, loss of goods or merchandise or any action which may occur for the duration of the show.

Black tablecloths will be provided.

No raffles, drawings or silent auctions of any type are allowed at vendor/sales tables.

Vendors must have a current California Sales Tax License. Vendor is solely responsible for any tax liabilities as required by law. Information for a Temporary Seller's Permit can be found at [www.cdtdfa.ca.gov](http://www.cdtdfa.ca.gov).

Cancellation Policy:

- Cancellation must be in writing.
- A refund of fees paid, less \$80 per table, will be given if cancellation is received by November 15, 2022.
- After November 15, a refund of fees paid, less deposit, will be made only if a replacement vendor is found. This vendor contract is nontransferable.

Please retain a copy of "Vendor Rules" and "Vendor Contract" for your records.

Any flyers/brochures that advertise shops, shows, etc. must be placed on the literature table and only with the approval of San Diego Miniature Crafters. Distribution of literature in the aisles is prohibited.

**Contact Information:** [sd.minishow@gmail.com](mailto:sd.minishow@gmail.com)

*Please keep this for your information.*

**Annual San Diego Miniatures Show & Sale Vendor Contract February 4 & 5, 2023**

Business Name: \_\_\_\_\_

Vendor's Name: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email (*all show updates will be sent to this email*) \_\_\_\_\_

Website (Etsy/eBay/Facebook/Instagram): \_\_\_\_\_

Names for badges: 1. \_\_\_\_\_

2. \_\_\_\_\_

Enclosed is my check number \_\_\_\_\_ in the amount of \$\_\_\_\_\_ for \_\_\_\_\_ tables (Max. 2 tables).

\_\_\_ I have paid in full by PayPal \_\_\_ I have paid a \$80 per table deposit by PayPal \_\_\_ **Would like 3<sup>rd</sup> table, if available**

Make checks payable to: "San Diego Miniature Crafters" and mail to: SDMC, C/O S. Clement, 6637 Golfcrest Drive, San Diego, CA 92119 Attn: Show

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**Please complete this section:** *It will ensure that you, the vendor, have a successful weekend and will be used in show marketing materials.*

Check those that apply: \_\_\_ One Inch \_\_\_ Half \_\_\_ Quarter Inch \_\_\_ Smaller  
\_\_\_ Vintage \_\_\_ Handcrafted by you \_\_\_ Handcrafted by other artisans \_\_\_ Commercially made

Describe what you will be selling and attach links to your websites or social media as we will use your photos in our marketing materials.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Electricity required** \_\_\_ Yes \_\_\_ No (*Please provide your own extension cords*) **Wifi required** \_\_\_ Yes \_\_\_ No

**I would like information on teaching a "Make & Take" workshop at San Diego Miniature Show?** \_\_\_ Yes

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**UNTIL WE HAVE A FULLY COMPLETED CONTRACT AND PAYMENT, WE CANNOT CONFIRM YOUR RESERVATION AT OUR SHOW.**

**Indemnification and Hold Harmless**

Vendors and associates expressly release and hold harmless the show and sale sponsors, show facility management and all affiliated persons from any and all liability for damage, injury or loss to any persons or goods from any cause whatsoever and further agree to indemnify and defend San Diego Miniature Crafters and all affiliated persons, employees or agents against any and all claims of damage, injury or loss arising out of, or in connection with the use of space or grounds in this sale or the display and/or sale of merchandise.

**Acknowledgment and Acceptance:** Vendor has read and accepted the terms of "Vendor Rules" and this contract:

Name: \_\_\_\_\_ Date \_\_\_\_\_